

ENVIRONMENTAL AWARENESS

Small actions. Big impact. A better future for all.

We all have a responsibility to protect the environment. By working in a sustainable way, we reduce our impact, save resources and help create a cleaner, healthier world.

-  **BE RESPONSIBLE**
-  **MAKE A DIFFERENCE**
-  **WORK TOGETHER**
-  **LEAD BY EXAMPLE**

WHY IT MATTERS



Our choices today affect the environment tomorrow. Sustainable cleaning helps to:

- ✓ Reduce waste and pollution
- ✓ Conserve natural resources
- ✓ Cut energy and water use
- ✓ Lower costs
- ✓ Protect our communities
- ✓ Support our clients' environmental goals

OUR COMMITMENT

Happy Homes Cleaning Company is committed to:

-  Minimising our environmental impact
-  Reducing, reusing and recycling where possible
-  Conserving water and energy
-  Using eco-friendly products responsibly
-  Complying with environmental laws and regulations
-  Encouraging ideas and feedback from our team

OUR KEY FOCUS AREAS



REDUCE WASTE

Use only what you need. Avoid single-use items where possible.



SAVE WATER

Use water efficiently. Report leaks or running taps.



SAVE ENERGY

Switch off lights, equipment and appliances when not in use.



RECYCLE

Use recycling facilities provided. Follow site recycling rules.



USE PRODUCTS RESPONSIBLY

Use the correct dose and avoid waste or harmful runoff.



PROTECT BIODIVERSITY

Dispose of chemicals and waste safely. Never pour down drains or outside.

EVERYDAY ACTIONS – WHAT YOU CAN DO



USE PRODUCTS CORRECTLY

- Use the right product for the task.
- Follow dilution rates.
- Use only what you need. Overuse creates waste and pollution.



SAVE WATER

- Do not leave taps running.
- Use the minimum water needed for the task.
- Report leaks or dripping taps immediately.



SAVE ENERGY

- Switch off lights when you leave a room.
- Turn off and unplug equipment when not in use.
- Report faulty equipment.



REDUCE, REUSE, RECYCLE

- Put waste in the right bin.
- Reuse cloths and equipment where safe.
- Follow site recycling instructions.



TRAVEL SMART

- Where possible, walk, cycle or use public transport.
- Combine trips and plan routes to reduce fuel use.



FOLLOW SITE PROCEDURES

- Follow all environmental procedures and signs.
- Report spills, leaks or hazardous waste.
- Ask if you are unsure.

WHAT NOT TO DO

- ✗ Do not pour chemicals, oils or cleaning products down drains, toilets or outside.
- ✗ Do not mix chemicals unless instructed.
- ✗ Do not leave taps, lights or equipment on.
- ✗ Do not use more product, paper or materials than needed.
- ✗ Do not put non-recyclable items in recycling bins.
- ✗ Do not litter or leave waste behind.



ENVIRONMENTAL LAWS & RESPONSIBILITIES

We must comply with environmental laws and our clients' requirements. This includes:

- ✓ Correct waste disposal
- ✓ Safe use and storage of products
- ✓ Preventing pollution to air, water and land
- ✓ Reporting incidents that could harm the environment



If you see something that could harm the environment, reeveer it immediately to your supervisor.



KNOWLEDGE CHECK

1. Why is environmental awareness important?
 - a) To save time
 - b) To protect the environment and reduce our impact
 - c) To make more waste
2. Which of the following helps save water?
 - a) Leaving taps running
 - b) Using only what is needed
 - c) Wasting water
3. What should you do with waste?
 - a) Put everything in the general bin
 - b) Use the correct bins and recycle where possible
 - c) Leave it for someone else
4. What should you do if you spill a chemical or see a leak?
 - a) Ignore it
 - b) Report it to your supervisor
 - c) Clean it without telling anyone
5. When should you switch off lights and equipment?
 - a) Never
 - b) When not in use
 - c) Only at the end of the day



Small changes in how we work make a big difference. Thank you for doing your part!



TRAINING RECORD

By signing below, I confirm that I have read, understood and will follow the content of Module 16 – Environmental Awareness.

Employee Name: _____ Date: _____

Employee Signature: _____

Trainer Name: _____ Date: _____

Trainer Signature: _____



This training does not replace site-specific instructions or risk assessments. Always follow site rules and ask if you are unsure.