

WASHROOM CLEANING STANDARDS

Clean washrooms show we care.

High standards protect health, create a great impression and show respect for everyone who uses the facilities.



BE SAFE



WORK SMART



RESPECT



DELIVER QUALITY



REMEMBER

- Plan your work and follow the cleaning schedule.
- Use the right products, equipment and PPE.
- Work from clean to dirty and top to bottom.
- Pay attention to detail – don't miss high touch points.
- Report any issues or low supplies.



Great standards keep people safe and show pride in our work.

KEY AREAS & STANDARDS



TOILETS



- Clean, disinfect and remove limescale.
- Seat, flush, base and surrounding areas.
- Check for leaks or damage.



BASINS & TAPS



- Clean and descale basins and taps.
- Remove soap scum and water marks.
- Polish to a shine.



MIRRORS & GLASS



- Clean using glass cleaner.
- Remove smears and fingerprints.
- Leave streak-free.



WALLS & PARTITIONS



- Wipe down walls, doors and partitions.
- Remove marks and splashes.



FLOORS



- Sweep or vacuum first.
- Mop using the correct method.
- Ensure floors are clean and dry.



ACCESSORIES & DISPENSERS



- Clean and disinfect all dispensers.
- Refill soaps, paper, towels and bins.
- Check everything is working.

WE WORK IN MANY DIFFERENT ENVIRONMENTS

Different places, same high standards.

OFFICES



SCHOOLS



RESTAURANTS



HOTELS



LEISURE & GYMS



HEALTHCARE



HIGH TOUCH POINTS – DON'T MISS!

These areas spread germs quickly.



Flush handles



Tap handles



Door handles



Light switches



Dispenser buttons



Toilet seats



Hand rails



Bin lids



Clean often. Disinfect every time.

WASHROOM CLEANING – STEP BY STEP PROCESS



1 PREPARE

Wear correct PPE. Check products, equipment and supplies.



2 REMOVE & TIDY

Remove any waste and tidy the area. Empty bins if required.



3 CLEAN TOILETS

Apply toilet cleaner. Brush inside the bowl. Clean seat, flush, base and outside.



4 CLEAN BASINS & TAPS

Apply cleaner. Scrub basins and taps. Rinse and polish.



5 CLEAN MIRRORS & GLASS

Spray glass cleaner. Wipe with a clean microfibre cloth.



6 WIPE WALLS & PARTITIONS

Wipe down all surfaces. Remove marks, splashes and dust.



7 CLEAN FLOORS

Sweep or vacuum. Mop using correct method. Allow to dry fully.



8 FINAL CHECK

Check all areas. Restock supplies. Report any issues.

OUR PRODUCTS & DILUTION GUIDE (EXAMPLE)

PRODUCT	USE	DILUTION	COLOUR CODE
 EVANS EC9+ WASHROOM CLEANER & DESCALER	Toilets, urinals, basins, taps, tiles and chrome.	1:60 10 ml per 600 ml (General use/ (disinfection))	RED
 EVANS EC4 MULTI-SURFACE CLEANER & SANITISER	Daily cleaning of washroom surfaces, dispensers, doors, partitions.	1:100 (General use)	PURPLE
 EVANS EC6 GLASS & STAINLESS STEEL CLEANER	Mirrors, glass and stainless steel surfaces.	Ready to use	BLUE
 EVANS ODOR FRESH	Air freshening and odour control.	Ready to use	GREEN

i Always read product labels and COSHH information before use. Use the correct dilution. Do not mix chemicals.

TOP TIPS FOR GREAT RESULTS

- ✓ Work methodically and don't rush.
- ✓ Use fresh cloths for each area.
- ✓ Change water regularly.
- ✓ Use correct products for each task.
- ✓ Remove limescale regularly.
- ✓ Keep everything stocked and tidy.
- ✓ Check your work before you leave.



Right product.
Right equipment.
Right method.
Every time.

TOILET CLEANING – FOCUS POINTS



- 1 INSIDE BOWL**
Use toilet cleaner. Brush under the rim and down into the water.
- 2 SEAT & LID**
Clean top and underside. Disinfect all areas.
- 3 BASE & FLOOR**
Clean around the base. Remove splashes and check for leaks.
- 4 FLUSH HANDLE**
Wipe and disinfect the flush handle. Check it works.



Leave the toilet clean, fresh and fully flushed. Never leave without checking.

KNOWLEDGE CHECK

Circle the correct answer or write your response.

- What is the first step in the cleaning process?
- Which product should you use for mirrors and glass?
- Name three high touch points in a washroom.
- Why is it important to change water regularly?
- What should you do if you notice damage or leaks?



TIP OF THE MODULE

*A clean washroom shows respect.
Great standards protect everyone.*



TRAINING RECORD

I confirm that I have received, read and understood the content of Module 9 – Washroom Cleaning Standards.

Employee Name: _____ Date: _____
Employee Signature: _____ Date: _____
Trainer Name: _____ Date: _____
Trainer Signature: _____ Date: _____

i This training does not replace site specific instructions or risk assessments. Always follow the rules and use your judgement.



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